

Project Management

This two-day course introduces the process of project management, including the tools, planning, and implementation phases. Case studies and examples enhance the lecture by providing real world examples.

I. Project Management Process

- Introduction
- Strategy
- Detailed Planning
- Work Breakdown Structure
- Developing Time Line And Budget
- Resource Management
- Risk Management
- Quality Control
- Project Execution
- Controlling The Project
- Project Debrief
- Project Closeout

II. Project Management Tools

- Responsibility Matrix
- Gantt Chart
- Network Diagrams
- Milestone Charts
- Resource Loading Charts
- The Budget

III. Project Planning

- Statement Of Work
- Project/ Task Structure
- Project Scheduling
- Project Staffing
- Project Budgeting

IV. Project Implementation

- Statement Of Work
- Project/ Task Structure
- Project Scheduling
- Project Staffing
- Project Budgeting

V. Case Study / Examples

- Statement Of Work
- Project / Task Structure
- Project Scheduling
- Project Staffing
- Project Budgeting