



Train the Trainer

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The Train the Trainer Workshop is a two-day seminar designed to give workers the skills needed to provide on-the-job training to their co-workers. This seminar contains in-depth discussions around the thinking process of the adult learner, as well as many group-orientated role playing and brainstorming sessions designed to prepare the trainer for the work area training environment.

I. Learning and the Learning Process

- Theories of Learning
- A Model of the Learning Process
- Types of Learning
- Conditions of Learning

II. The Adult Learner

- Learner/Teacher Relationship
- Characteristics of the Adult Learner
- Learning Process in Adults
- Importance of Individual Differences

III. Effective Questioning Techniques

- Asking Questions
- Using Proper Sequence
- Questioning Tips
- Answering Questions

IV. Teaching Methods

- Lecture
- Discussion
- Demonstration/Workshops